

ANNUAL COLLECTION

The annual collection for 2011 commenced on 20 June. Please contact Workforce Information on 9228 5465 if you have any questions about preparing or submitting your Workforce Profile return.

The Activities & FTE item in the tools menu has been removed from the Q2 2011 template. Corporate Services information will be provided in a separate report after the collection closes.

The last day for return of your annual Workforce Profile template is 5 August 2011. Please contact us if you have any questions while preparing your data.

We're on
workforceprofile@premiers.nsw.gov.au.

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This is the first issue of the Workforce Information newsletter. We will be bringing this to you at regular intervals through the year.

In the newsletter we will keep you up to date with the data collections, tell you of anything new that is happening and be a source of information.

WORKFORCE PROFILE COLLECTION REVIEW

We held the Workforce Profile Collection Review workshop on 26 May.

Our thanks go out to the 32 people from the agencies who attended.

We reviewed our workforce profile collection products such as the template, specifications and signoff reports. We also discussed issues that related to previous collections. For those unable to attend, the responses to the collection review questions have been emailed to you.

We hope to see you at the next review in 2012!

Workforce Information NEWSLETTER

JULY 2011

WORKFORCE PROFILE WEBSITE

The website address is www.premiers.nsw.gov.au then click Public Sector Workforce, then Workforce Profile (in the side panel menus).

For anyone who hasn't previously used the website, it has two parts:

1. A public part which explains the Workforce Profile and contains the Workforce Profile 2010 report.
2. Following part is the tools for the NSW Public Sector Workforce Profile Data Collection - **Sector Workforce Information Management System (SWIMS) and Position Coding Automated Tool (PCAT).**

The documents below are available from the Sector Workforce Information Management System (SWIMS) web page.

1. SWIMS User Guide
2. Position Coding Guidelines
3. Data Specifications Manual March 2011
4. Agency User Guide - The Excel Template
5. NSW Public Sector Workforce Profile Privacy Code of Practice 2004



WORKFORCE PROFILE REPORTS

The Workforce Profile report (“NSW Public Sector Workforce: A 2010 Snapshot and Snapshot Tables” from 2007 to 2010 and “Overview Report for the NSW Public Sector Workforce” from 1999 to 2006) have been published annually. We mail the agency’s report to the CEO each year.

The previous years reports can be found on the website www.premiers.nsw.gov.au then click Public Sector Workforce, then Archive Policy Library, then Search archive PSW policy documents by keyword.

We are happy to visit your agency to explain the data collection and provide you with any help that we can. If you would like us to visit you please contact Ann Wilson email ann.wilson@dpc.nsw.gov.au

WORKFORCE INFORMATION – NEW SYSTEM

The Department of Premier and Cabinet is currently developing a comprehensive workforce information system (WIS) that will provide a flexible and extensible information resource capable of meeting the NSW Government’s current and future requirements for workforce information.

The new WIS will use business intelligence and data warehousing technologies to include additional data sources, improve data quality, support workforce planning and encourage use by agencies.

The WIS project commenced in February 2011 and the new system will be implemented in July 2012.

To obtain further information on the WIS please contact:
Peter Tibbitts, peter.tibbitts@dpc.nsw.gov.au (02) 9228 4675

PUBLIC SERVICE COMMISSION

The Premier, Barry O’Farrell MP, announced in April the establishment of a Public Service Commission.

Professor Shergold has been appointed by the Premier to chair the board of the new Public Service Commission.

Further details of the commission are yet to be announced.

OUR TEAM

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