

## LEAVING THE SERVICE OPTIONS REPORT

The information contained in this report is based on the details you have provided as part of your HR Expert online enquiry on 2 Feb 2004 and is provided as guidance only. The government of New South Wales gives no warranty or undertaking that the information or results produced from using this system represent your true entitlement.

The system can only generate **estimates** to assist you in planning to leave the service. The figures may be understated if, for example, you have more favourable annual leave accrual conditions or if you have not been paid your annual leave loading for the previous annual leave loading year.

For further information on the data presented in this report, please contact the Human Resources area in your agency.

### Employee Details

<b>Name:</b> Example Name	<b>Serial/Employee No:</b> Example No
<b>Agency/Department:</b> Example Agency	<b>Division/Branch:</b> Example Branch
<b>Classification:</b> Example Classification	<b>Grade:</b> Example Grade

### Estimated Payout Details for Option/s

Option Name	Resignation - Early resignation			
Estimated full time annual salary as at last day of service	\$56,432.00			
Last day of duty	2 May 2004			
Last day of service	2 May 2004			
UNUSED LEAVE	HOURS*	GROSS	TAX	NET
Extended Leave – Pre 15 Aug 78 */**	0.00	\$0.00	\$0.00	\$0.00
Extended Leave – 15 Aug 78 to 17 Aug 93 */**	0.00	\$0.00	\$0.00	\$0.00
Extended Leave – 18 Aug 93 to last day of service */**	327.25	\$10,112.03	\$4,628.00	\$5,484.03
Unused Recreation Leave to last day of service *	281.75	\$8,706.21	\$3,952.00	\$4,754.21
<b>TOTAL</b>	<b>609.00</b>	<b>\$18,818.24</b>	<b>\$8,580.00</b>	<b>\$10,238.24</b>

\*The total Extended Leave and Recreation Leave hours are rounded up to nearest quarter day.

\*\*The total unused Extended Leave is split into different components to reflect changes to tax on Extended Leave over time. The gross and hour amounts are proportioned according to ATO rules. The proportioned hours are rounded to 2 decimal places.

<b>Option Name</b>	<b>Resignation – Late resignation</b>			
<b>Estimated full time annual salary as at last day of service</b>	\$57,354.00			
<b>Last day of duty</b>	2 May 2005			
<b>Last day of service</b>	2 May 2005			
<b>UNUSED LEAVE</b>	<b>HOURS*</b>	<b>GROSS</b>	<b>TAX</b>	<b>NET</b>
<b>Extended Leave – Pre 15 Aug 78 */**</b>	0.00	\$0.00	\$0.00	\$0.00
<b>Extended Leave – 15 Aug 78 to 17 Aug 93 */**</b>	0.00	\$0.00	\$0.00	\$0.00
<b>Extended Leave – 18 Aug 93 to last day of service */**</b>	404.25	\$12,695.76	\$5,928.00	\$6,767.76
<b>Unused Recreation Leave to last day of service *</b>	421.75	\$13,245.20	\$6,188.00	\$7,057.20
<b>TOTAL</b>	<b>826.00</b>	<b>\$25,940.96</b>	<b>\$12,116.00</b>	<b>\$13,824.96</b>

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